



IWFM Qualifications in Facilities Management

The Award – 11 Credits

3 Days - Essentials of Facilities Management

This is a course designed to cover the key elements of Facilities Management and aid the Facilities Managers in their day to day operational delivery of services. It is designed for those who are new to FM and also for those with up to three years operational experience in FM and who wish to broaden their skill sets.

Units: FM3.01, FM3.03

The Certificate – 28 Credits

3 Days - Essentials of Facilities Management

This is a course designed to cover the key elements of Facilities Management and aid the Facilities Managers in their day to day operational delivery of services. It is designed for those who are new to FM and also for those with up to three years operational experience in FM and who wish to broaden their skill sets.

Units: FM3.01, FM3.02, FM3.03, FM3.04, FM 3.05, FM 3.11

The Diploma – 48 Credits

4 Days - Essentials of Facilities Management + Finance for FM's

This is a course designed to cover the key elements of Facilities Management and aid the Facilities Managers in their day to day operational delivery of services. It is designed for those who are new to FM and also for those with up to three years operational experience in FM and who wish to broaden their skill sets. Incorporates a one-day Financial course which will enable FM's to understand and manage the principle concepts of budgets.

Units: FM3.01, FM3.02, FM3.03, FM3.04, FM3.05, 3.07, FM3.09, FM3.08, FM3.10, FM3.11, FM3.12

IWFM

The Institute of Workplace and Facilities Management (IWFM) is the professional body for Facilities management (FM). Founded in 1993, to promote excellence in facilities management for the benefit of practitioners, the economy and society. Supporting and representing over 17,000 members around the world.

Free IWFM Membership

When you register for any of our IWFM courses you will be automatically registered as a student member for 12 months.

Qualifications

Provides the learner with broad and practical details of the knowledge & skills needed to deliver a professional facilities management service. Each qualification you complete requires a work based assessment to be submitted.

Student Support

A detailed Study and assessment plan is provided to all learners to help them achieve the level Three Qualifications. In addition to the Training programmes comprehensive course notes, recommended reading resources, tutorial support and online learning, where appropriate, is provided.



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Course content The table below outlines the individual units for each qualification. **A** = Award **C** = Certificate **D** = Diploma

| | IWFM Unit | Credits | Programme | A | C | D | Duration |
|---------|---|---------|-------------------------------------|---|---|---|----------|
| FM3.01 | Introduction to Facilities Management | 6 | Essentials of Facilities Management | ✓ | ✓ | ✓ | 3 Days |
| FM3.02 | Corporate Social Responsibility & Sustainability in Facilities Management | 4 | Essentials of Facilities Management | ✓ | ✓ | ✓ | 3 Days |
| FM3.03 | Customer & Stakeholder Relationships in Facilities Management | 5 | Essentials of Facilities Management | | ✓ | ✓ | 3 Days |
| FM3.04 | Specification & Procurement of Facilities Supplies & Services | 6 | Essentials of Facilities Management | | ✓ | ✓ | 3 Days |
| FM 3.05 | Health & Safety Responsibilities in Facilities Management | 5 | Essentials of Facilities Management | | ✓ | ✓ | 3 Days |
| FM 3.07 | Budget Management of Facilities Management Operations | 4 | Finance for Facilities Managers | | | ✓ | 1 Day |
| FM3.08 | Understanding Facilities Management within the context of an Organisation | 4 | Essentials of Facilities Management | | | ✓ | 3 Days |
| FM3.09 | Understanding Support Services Operations in an Organisation | 3 | Essentials of Facilities Management | | | ✓ | 3 days |
| FM3.10 | Space Allocation in Current Facilities | 4 | Essentials of Facilities Management | | | ✓ | 3 Days |
| FM3.11 | Building Maintenance in Facilities Management | 5 | Essentials of Facilities Management | | ✓ | ✓ | 3 Days |
| FM3.12 | Understanding the Estate Management Function | 4 | Essentials of Facilities Management | | | ✓ | 3 Days |

Fees

| | Award | Certificate | Diploma |
|-----------------|---------------|---------------|---------------|
| Application Fee | €170 | €360 | €600 |
| Course Fee | €995 | €995 | €1,380 |
| Total | €1,165 | €1,355 | €1,980 |

Tuition

The training we provide is practical and workshop orientated with real world scenarios. It is designed to ensure that the student can immediately start to implement their learning in the workplace upon completion of the course.

BOOK NOW

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