





IWFM Qualifications in Workplace & Facilities Management

The Award - 12 Credits

Virtual & Online training

This is a course designed to enhance the knowledge and skills of the Workplace & Facilities Manager with particular emphasis on the strategic perspective of service delivery. The focus is on enabling you to communicate effectively with Senior Management and develop and build effective relationships with suppliers and the FM team, driving added value in the organisation.

Units: FM4.01, FM4.02, FM4.15

The Certificate - 24 Credits

Virtual & Online training

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Units: FM4.01, FM4.02, FM4.04, FM4.05, FM 4.15

The Diploma - 48 Credits

Virtual & Online training

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Units: FM4.01, FM4.02, FM4.03, FM4.04, FM4.05, FM4.07, FM4.12, FM 4.15, FM4.21

IWFM

The Institute of Workplace & Facilities Management (IWFM) is the professional body for Workplace & Facilities management (FM). Founded in 1993, to promote excellence in workplace & facilities management for the benefit of practitioners, the economy and society. Supporting and representing over 17,000 members around the world.

Free IWFM Membership

When you register for any of our IWFM courses you will be automatically registered as a student member for 2 Years.

Qualifications

Gain an internationally recognised, accredited qualification to help develop and support your career and build your earning potential

Student Support

A detailed Study and assessment plan is provided to all learners to help them achieve the level Four Qualifications. In addition to the Training programmes comprehensive course notes, recommended reading resources, tutorial support and online learning, where appropriate, is provided.







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Course content The table below outlines the individual units for each qualification. **A** = Award **C** = Certificate **D** = Diploma

Ref	IWFM Unit title	Credits	Programme	A	С	D
FM4.01	Overview of Workplace & Facilities Management	6	Level 4 Workplace & Facilities Management	✓	1	1
FM4.02	Workplace & Facilities Management Strategy	3	Level 4 Workplace & Facilities Management	1	1	1
FM4.15	Managing Customer Services in Workplace & Facilities Management	4	Level 4 Workplace & Facilities Management	✓	1	1
FM4.04	Workplace & Facilities Management Support Services Operations	6	Level 4 Workplace & Facilities Management		1	1
FM4.05	Health & Safety for Workplace & Facilities Managers	6	Level 4 Workplace & Facilities Management		1	1
FM4.03	People Management for Workplace & Facilities Managers	8	Level 4 Workplace & Facilities Management			1
FM4.07	Financial Management for Workplace & Facilities Managers	6	Level 4 Workplace & Facilities Management			1
FM4.12	Project Management for Workplace & Facilities Managers	6	Level 4 Workplace & Facilities Management			1
FM4.21	Procurement and Contract Management in Workplace & Facilities Management	3	Level 4 Workplace & Facilities Management			✓

Tuition

The training we provide is practical and workshop orientated with real world scenarios. It is designed to ensure that the student can immediately start to implement their learning in the workplace. Our virtual classes are highly interactive with Workshops, PowerPoint presentations, polls, quizzes, puzzles and videos. They are geared towards engaging with the learner and involving them in the learning process.



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